



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today’s meeting)

Employee Represented:

- [P] Paul Boevers (PB), Transportation & Parking Services
- [P] Deanna Britton (DB), College of Liberal Arts & Sciences
- [] Joshewa Fulton (JF), Global Diversity & Inclusion
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Aaron Landreth (AL), Office of Information Technology
- [] Nate Parsons (NP), Graduate Employee Union
- [P] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences, Chair
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Elena Sokol (ES), College of Urban & Public Affairs
- [P] Karin Waller (KW), Global Engagement & Innovation

Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation
- [] Erin Burns (EB), Helen Gordon Child Development Center
- [] Abby Chroman (AC), School of Business
- [P] Becky Hale (BH), Human Resources
- [] Mike McNerney (MM), Campus Public Safety Office, Vice Chair
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Mercedes Youngston (MY), Smith Memorial Student Union
- [P] Leslie Walters (LW), Facilities & Property Management

Alternate:

Ad Hoc:

Meeting Call to Order

Date: 10/12/2022

Time: 1:03 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is
- Minutes approved with minor corrections
- Minutes not approved – corrections required
- Minutes not approved – quorum not met



Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

- Welcome new committee member! Becky Hale, HR.
- CQ and JR, 10/12 workplace de-escalation training canceled. Rescheduling TBA - possibly November as per EH.

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 9/8, Blackstone Room 207 ceiling, FAP C plumber working in a small space on tub drain and elbow began to hurt. No time loss and did not seek medical attention. 801 SAIF claim filed. EH to follow up per ergonomics.
- 9/29, HGCDC Clay studio, 1609 SW 12th, Studio Program Lead strained wrists likely as a result of overwork. Several days time loss and filed a claim with SAIF. EH to follow up per ergonomics.

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 9/7, HGCDC Butterfly room, Teacher fell off platform step and did not seek medical attention. No time loss or SAIF claim.

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Shattuck

Quarter of inspection: 4

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)



- 9/14, EHS to provide Slips, Trips, Falls Prevention information coming into the Fall season, JR
- 9/14, Presentation on Workplace Deescalation Training to committee for October meeting, MM

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- KW - Safety concern over KMC 1st floor atrium staircase slips, trips, falls. JR and JP to see if further alterations can be made
- LW - FPM landscaping has begun fall cleanup efforts & orienting new student employees.
- PB - Vehicle break ins have decreased as per September 2019
- JP - Campus vehicle traffic has increased along with unpredictable driving behavior. Be considerate of your surroundings.
- JR - EHS has posters and materials to provide to departments as slips, trips, and falls become problematic in fall. SB1 has officially been turned over to SKANSKA to begin VSC construction process. Skybridge and surrounding area has been closed off, entry now requires sign-in, and full PPE required to be on-site
 - King Albert and Parkway Manor slated for demo and comments have been closed, full scheduling TBA. Waiting on CPC and scheduling for actual demo.
 - Reminder that as temperatures hit 80 and above, all employees, especially those working outdoors or in non-mechanically ventilated areas, must complete PSU Heat Illness Prevention training through Canvas
 - Heat Illness Prevention Training registration link: <https://canvas.pdx.edu/enroll/RN3P9P>
 - Current wildfires causing AQI of 101 or above, triggering wildfire and smoke rules. All employees, especially those working outdoors or in non-mechanically ventilated areas, must complete Protection from Wildfire Smoke training through Canvas
 - Protection from Wildfire Smoke registration link: <https://canvas.pdx.edu/enroll/E69KHR>
- ES - Concern raised over brick bump in Urban Plaza near train tracks and fountain. As per JP, FPM to identify responsibility - likely third party.
 - Safety concerns in the plaza are of mixed jurisdiction, but Work Control Center and 2fix@pdx.edu may be contacted for clarification and direction.



New Action Items

(Date reported, description of action item/safety concern, whom it was assigned to)

- 10/12, CQ and JR, October Presentation on Workplace Deescalation Training to be rescheduled, TBA - possibly November as per EH
- 10/12, JR and JP to follow up with KMC slip, trip, and fall hazard (KW)

Meeting Adjourned

Time: 1:32 pm

Next Meeting

Date: November 9, 2022

Location: Zoom